

**SACRED HEART CANOSSIAN COLLEGE:**

1<sup>st</sup> September 2008

Dear Parents,

**Photo-taking for Electronic Student ID Card**

To facilitate the administration procedures and school payments, our school is going to produce electronic Student ID cards. In this respect, it is compulsory for students to take individual photos for the card. The following is the schedule of photo-taking sessions:

Date: 4<sup>th</sup> September (Thursday)

Time:.

Secondary 4	13:00 – 14:00
Secondary 1	14:00 – 15:30
Secondary 6	15:30 – 16:30

Venue: Hall

Students should wait for their turns to take photo in their respective classrooms. School bus service will be as usual and they will be dismissed at 4:00 p.m.

For the convenience of students, individual photos can be purchased at a price of \$10 for a dozen photos. Students can place orders in cash to the company at the photo-taking sessions.

Thank you for your attention.

Yours faithfully,



Sr. Agnes Law FdCC  
Principal

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**REPLY SLIP**

*(Return this slip to Homeroom Teacher concerned by Friday, 3<sup>rd</sup> September 2008)*

I acknowledge receipt of the information concerning photo-taking for electronic student ID card.

Name of Student: \_\_\_\_\_ Class: \_\_\_\_\_ No.: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_ Contact No.: \_\_\_\_\_

## 嘉諾撒聖心書院

敬啓者：

### 拍攝電子學生證事宜

爲方便處理日常校務和繳交雜費，本校決定使用電子學生證。爲此，所有中一級，中四級，以及中六級同學必須按下列安排，留校拍攝相片：

日期：二零零八年九月四日（星期四）

時間：

中四級	一時 至 二時正
中一級	二時正 至 三時三十分
中六級	三時三十分 至 四時三十分

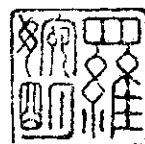
地點：活動

所有同學必須按時回到所屬課室，等候通知拍照，而校車會在四時正離校。

費用方面，每打照片售價爲十元正，同學如欲購買，需於當日攜帶現金即場付款，懇請留意。

此致  
各位家長

校長



羅婉明修女啓

二零零八年九月一日

### 回條

（請於二零零八年九月三日前交回班主任）

本人已獲悉有關拍攝電子學生證相片事宜。

學生姓名：\_\_\_\_\_ 班別：\_\_\_\_\_ 學號：\_\_\_\_\_

家長簽署：\_\_\_\_\_ 聯絡電話：\_\_\_\_\_